

**TOWN OF EATON ANNUAL REPORT  
YEAR ENDING DECEMBER 31, 2024  
WEBSITE: [www.towneaton.com](http://www.towneaton.com)**

**CHAIRMAN RICHARD CHRISTEL** 920/901-6081  
6623 Niles Road  
Valders, WI 54245

**SUPERVISOR JOSEPH RIESTERER** 920/286-0977  
8322 Greendale Road  
Kiel WI 53042

**SUPERVISOR LEWIS SCHEMA** 920/286-0887  
8734 Greendale Road  
Kiel WI 53042

**TREASURER PAM SCHNEIDER** 920/905-0954  
20514 CTH C  
Valders, WI 54245

**BUILDING INSPECTOR  
WITKOWSKI INSPECTION AGENCY LLC** 920/286-6133  
Brian Witkowski  
18 West Main St. Suite K  
Chilton, WI 53014  
Email: [witkoinspections@gmail.com](mailto:witkoinspections@gmail.com)

**ASSOCIATED APPRAISAL CONS.** 800/721-4157  
P O Box 2111  
1314 West College Avenue, Appleton, WI 54912-2111  
Email: [apraz@new.it.com](mailto:apraz@new.it.com)

**ROAD SUPERINTENDENT CRAIG ZIPPERER** 920/773-2644

**CONSTABLE BEN SCHEMA** 920/323-2410

**ANNUAL MEETING  
April 15, 2025  
EATON TOWN HALL  
316 W MAIN STREET  
VALDERS WI 54245  
7:00 PM**

**Agenda for the Annual Meeting**

- **Approve Agenda**
- **Minutes of the 2024 Annual Meeting**
- **Set Date/Time of the 2026 Annual Meeting**
- **Town Chairman Report**
- **St. Nazianz Fire Department & 1<sup>st</sup> Responders**
- **Valders Ambulance**
- **Collins Fire Department**
- **Manitowoc County Supervisors**
- **Assessor Report**
- **Review Annual Report**
- **Proposed Road Work**
- **Questions Regarding Recycling Center**
- **Annual Report Mailed and Publicized on Website**
- **Public Input**
- **Adjournment**

**There will be refreshments at the end of the meeting.  
We look forward to seeing you.**

**POSTED: March 30, 2025**

**EATON TOWN BOARD  
BY: Paulette Vogt, Clerk**

## ANNUAL MEETING MINUTES

Chairman Rick Christel called the 2023 Town of Eaton Annual Meeting to order at 7:00 p.m. on April 16, 2024. The meeting opened with attendees reciting the Pledge of Allegiance.

**APPROVAL OF AGENDA:** A motion was made by Paul Binversie and 2<sup>nd</sup> by Charlie Geiser to approve the agenda. Motion carried.

**MINUTES OF THE 2023 ANNUAL MEETING:** The 2023 Annual Meeting Minutes were read by Clerk Paulette Vogt. Joe Neumeyer made a motion to accept the minutes with a 2<sup>nd</sup> by Dean Benvenuto. Motion carried.

**SET DATE/TIME 2025 ANNUAL MEETING:** Kathy Neumeyer made a motion to keep the Annual Meeting date and start time to 7:00 p.m. on Tuesday, April 15, 2025 with a 2<sup>nd</sup> by Paul Binversie. Motion carried.

**TOWN CHAIRMAN REPORT:** Chairman Christel introduced the Town Board members that were present: Supervisor #1, Joe Riesterer, was re-elected in 2023, for his second term; Supervisor #2, Lewis Schema, has been on the board since 2015; Pamela Schneider, Treasurer since being elected in 2017; Paulette Vogt, Appointed clerk since 2016; Jamie Fisher, Deputy Clerk. Also introduced were Craig Zipperer, Road Superintendent since 2017; Brian Witkowski, Building Inspector, has an office in Kiel and lives within the township; Ben Schema, Constable; and Recycling Center workers Randy Knier and John Thompson; along with the Manitowoc County Supervisor Dylan Hammel.

Also thanked for their work were the pole workers and the members of the Land Use Committee.

**LIST OF COMPLETED PROJECTS for 2023:** With the ARPA money for Covid relief, we used a portion of the \$86,246.88, and we replaced the HVAC system which was 30 plus years old. We added a wall to form a utility room and an office for our Road Superintendent. The old furnace was up behind the ceiling tiles.

Completed road projects last year were chip seal by Scott Construction on a mile of Newton Road between Glen Flora and Greendale Roads, and a mile of Greendale Road between Hwy C and Carstens Lake Road.

Shouldering, culvert replacements, and other projects were done with some of our road budget, but no other major road improvements were done in 2023.

We are in need of doing a reassessment at the cost of approximately \$40,000.00 and that is only for a drive by maintenance assessment.

Also in the works, we are hoping to add some storage for smaller items like the lawn mower, broom attachment, snow plows from the plow trucks, ditch mowers and snow fence. Adding to the town shop would cost us about \$150,000 or more just for a lean to. A solution is to put in a 40' storage container with side opening doors. Total cost for that

project is going to be in the \$11k area if we include the cost of a gravel pad to allow the container to sit level.

After the storms in the last few weeks, the need for a portable generator was discussed as much of the area experienced longer than normal power outages. The thought of not being able to get the snow plows or other emergency equipment out of the building came up, along with heat for the building. We are looking into a portable generator and a switch to hook it up to the building in case of an outage. Possible cost is about \$2,000.00 to \$2,500.00.

We also are in need of a new portable 2-way radio as well. The County has offered townships and villages a 50% match for certain projects. Culverts, radios and water projects are included. One radio is \$7,000.00 and we can get approximately half paid for by the county. We cannot use our ARPA money for our half. They do not allow grants to be used for both halves.

BUILDING PERMITS: Permits taken out in 2023 were \$2,105,005.40 total. Down from \$3,624,889.00 in 2022.

SET ASIDE ACCOUNTS: At the end of 2023 the Road Equipment fund had \$40,000, Road Maintenance fund had \$175,378.21, Dog fund held \$1,025.56. The pickup truck fund is currently at \$20,000.00.

RECYCLING CENTER stickers seem to be working out quite well. To generate more revenue as stated last year, we switched to the stickers because they only cost a few cents each compared to the majority of the dollar going to the bag price.

PHRAGMITES is an ongoing problem in the town. We have been asked for \$2,833 to help control this problem. Two residents have come forward and asked if the town could pay for it. We talked about maybe paying for some of it and having residents help with the problem monetarily. It has gone no further and been dropped from the agenda.

AMBULANCE SERVICE must be provided by the town for our residents, just like the fire service. As you know, this has become a problem, as we feel we are providing the best service offered, with the quickest response times. We now pay \$34 per capita, and just a few years ago, it cost the town a mere \$7 per capita.

#### TOWN EQUIPMENT 2021

Peterbilt Snow Plow truck – 14,000 miles;  
2016 International Snow Plow truck – 23,500 miles;  
2000 International Snow Plow truck – 80,000 miles;  
2011 John Deere 5095M – 2,300 Hrs;  
2012 John Deere Zero Turn mower – 210 Hrs;  
1996 Caterpillar Road Grader – 5,200 Hrs;  
2019 Chevrolet 1500 Pickup truck- 40,500 miles.

LAND USE COMMITTEE: The Town of Eaton really hopes to find some new people interested in being on the Land Use Committee. It is made up of 5 individuals, but we

are currently down to 3 people. Please consider serving your township. One to three rezones a year.

We can always use help with election workers and at the recycling center also.

ST. NAZIANZ FIRE DEPARTMENT & 1<sup>ST</sup> RESPONDERS: Mike Kaufmann reported a total of 90 calls for 2023 of which included 11 paged for fire calls and 4 EMS Assisted calls for the Town of Eaton. In the last year they have been able to get their department trained on ice rescue and are able to provide the service now. They ordered a new E-One rescue pumper in November and are expecting to see it before the end of April. The truck committee chose to go with this stock truck to save about \$300,000 versus ordering a custom-built truck which would have also taken about 2 years to get. They currently have 25 active firefighters and 1 cadet. If there are any teenagers that might be interested, they are willing to teach them and help them with schooling. This is a good program to get people involved and it's a good way to find new members.

The St. Nazianz Medical First Responders responded to 112 runs and treated 99 patients in 2023. This is down 18 runs from 2022. They responded to 70 medical calls, 28 trauma calls, and 14 fire calls. They responded to Town of Eaton 23 times or 21% of their total calls.

Overall, the call types in the township were 5 accidents with injury including 1 that was a triple fatality, chest pain, falls, breathing trouble, pulse-less non-breather, sick persons, medical alarm activations and seizure. They also assisted the fire department with 3 fire calls. This past year, they honored several lengths of service to the St. Nazianz First Responders. They are: Scott Woepse at 30 years, Lori Krueger with 25 years, Mary Zipperer and Greg Gries with over 20 years, and Peggy Raether with over 10 years of service. In 2023 they received the new LifePak15 which was purchased with part of the grant money that they received in 2022. This was to replace the old Lifepak 12 which was obsolete. They purchased a water suit for the water rescue team, 10 CO activated life jackets, rescue ropes, and chemical activated heat blankets. They purchased new LED individual scene flashlights for each member. They welcomed one new member to their roster. On March 10<sup>th</sup>, they held their annual Fish Boil as a drive thru only event. They had 460 vehicles with 1445 meals served in under 4 hours. The 2024 Fish Boil was held on March 8 as a drive thru only event again this year.

VALDERS AMBULANCE: No representation.

COLLINS FIRE DEPARTMENT: No representation.

MANITOWOC COUNTY SUPERVISOR: Chairman Christel introduced Dylan Hammel. Dillon gave a few briefs facts about what the County Board was involved with but indicated that it was his first and only meeting he had attended so did not have a lot of information to present at this time.

ASSESSOR'S REPORT: No representation. Chairman Christel stated the Open Book meeting will be Thursday, May 2, 2024 from 11 am to 1 pm, and the Board of Review

Meeting will be on Monday, May 20, 2024 from 4pm to 6 pm. Both of these meetings will be held at the Eaton Town Hall. Chairman Christel further stated that the Town will be having a drive-by assessment this year.

REVIEW ANNUAL REPORT: One correction was brought up as to the clarification of the recyclables. Clerk Vogt will clarify this on the Town's website. There were no other issues with the annual report. Rick stated that he heard that people liked to receive the booklet every year.

PROPOSED ROAD WORK: Supervisor Schema reported that various town roads were driven and discussed on February 27, 2024.

Possible projects for road repair consideration to include:

- Carstens Lake Road – Twin Culverts in disrepair and erosion on north ditch of roadway by Olig property
- West Quarry Road - Patches or wedging needed, Craig to possibly do in-house
- Eaton Road – Future ditching
- Marsh Road – West of Hickory Hills Road, wedging bumps and repairs from Schneider damage
- Hickory Hills Road – Marsh Road to Duchow Road, Possible overlay or wedging, and chipseal
- Cedar Road – overlay or patch and chipseal possibly
- Town Line Road - just east of 67, wedge in house
- Town Line – Lax Chapel to Glen Flora, look into who is responsible and share if needed. Rebuild
- Glen Flora – Newton Road to Town Line, wedge and chip seal
- Newton Road – dead end on west end, pot hole patching or wedging, in-house
- Newton Road – Lax Chapel to Glen Flora Road., wedging, in-house
- Church Road – Tree in front of culvert by Litz farm on south side blocking culvert, removal options

After some discussion on which road needs were most important, Craig Zipperer was instructed to advertise for bids and have them ready to open for the May regular board meeting.

Dean Benvenuto then inquired if we could do some ditching across from Schomish Lane on Carstens Lake Road.

QUESTIONS REGARDING RECYCLING CENTER: No additional questions were made. Chairman Christel asked if residents would please bundle and tie their cardboard for recycling. Rick also stated that the recycling center will again be open for the summer on Wednesday nights from May 15th to September 15th. The times would be from 5 pm to 7 pm.

PUBLIC INPUT: A comment was made that the meeting is very interesting to hear about what is going on in the Town.

ADJOURNMENT: Mark Litz made a motion to adjourn and Joe Neumeyer 2<sup>nd</sup> the motion. Motion carried.

Respectfully submitted: Paulette Vogt Clerk

**2024 Budget v. Actual**

**General Government**

	<u>Actual</u>	<u>Budget</u>
Board Salaries	8589.96	8,500.00
Board Expenses	3937.43	4,000.00
Board Educational	76.59	0.00
Printing and Publishing	1,058.37	1,000.00
Town Dues	1,304.20	1,225.00
Professional Services	806.00	10,000.00
Clerk Salary	11,250.00	11,250.00
Clerk/WTA	70.00	0.00
Clerk Expenses	2,804.78	4,000.00
Election Salary	3932.50	4,500.00
Election Supplies	1,772.61	1,500.00
SVRS -	0.00	0.00
Treasurer Salary	5,750.04	5,750.00
Treasurer Expenses	3,478.31	2,500.00
Assessor Contract	10,920.75	10,500.00
Mfg. Property	69.82	0.00
Professional Services	2,929.00	3,000.00
Town Hall Expense	161.76	0.00
Tax Refunds/ Losses	0.00	0.00
Property and Liability Ins	9,920.00	8,500.00
Work Comp Ins.	3,358.00	3,500.00
Other Insurance	663.13	1,200.00
Employee Bonds	30.00	200.00
WFBF Membership	65.00	0.00
FICA	8,327.86	8,000.00
<b>Total General Government</b>	<b>\$81,276.11</b>	<b>\$89,125.00</b>

**Public Safety**

Constable Salary	1,430.00	1,000.00
Constable Expenses	45.41	1,200.00
St. Nazianz Fire Dept.	46,088.82	46,088.82
Collins Fire Dept	15,679.50	15,679.50
2% Fire Dues	0.00	3,500.00
Valders Ambulance	27,676.00	27,676.00

	<u>Actual</u>	<u>Budget</u>
Collins 1 <sup>st</sup> Responders	1,200.00	1,200.00
Building Inspector	2,968.00	0.00
911 Road Safety Signs	354.32	0.00
<b>Total Public Safety</b>	<b>\$99,565.47</b>	<b>\$92,844.32</b>
<b>Public Works</b>		
Hwy Wages	72,265.94	74,000.00
Superintendent Expenses	886.48	1,750.00
Road Maintenance	10,174.22	12,000.00
Gravel, Sand, Blacktop	2,629.14	5,000.00
Snow and Ice Control	16,842.04	18,000.00
Machinery Equip Repair	10,385.70	12,000.00
Brush Control	0.00	0.00
Gas & Oil	10,231.99	18,000.00
Garage & Machine Shop	10,505.85	4,000.00
Utilities & Telephone	5,594.02	6,500.00
Transfer Station Salary	9,555.00	8,000.00
Solid Waste Disposal	9,575.80	10,000.00
Other Expenses (Garb Bags Purch)	1,350.00	3,000.00
<b>Total Public Works</b>	<b>\$ 159,996.18</b>	<b>\$172,250.00</b>
<b>Health and Human Services</b>		
Cemetery	0.00	0.00
Cemetery Salary	0.00	
<b>Total Cemetery</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Conservation and Development</b>		
Plan Commission Salary	200.00	500.00
Plan Commission Expenses	100.00	0.00
Land Use Planning	0.00	500.00
<b>Total Conserv and Develop</b>	<b>\$300.00</b>	<b>\$1,000.00</b>
<b>Capital Outlay</b>		
Town Hall Improvements	4,743.00	0.00
Election Equip	2,968.56	3,000.00
911 Address Signs (yards)	195.90	0.00
ARPA Outlay	18,868.29	0.00
Road Equipment	6,916.30	4,000.00
Shop Improvements	9,200.00	0.00
Road Construction	491,283.82	157,798.78
Bridge Improvements	9,036.00	8,000.00
Transfer Station Imprve.	0.00	0.00
<b>Total Capital Outlay</b>	<b>\$535,304.41</b>	<b>\$169,798.78</b>

	<u>Actual</u>	<u>Budget</u>
<b>Debt Services</b>		
Principal	20,688.38	20,688.38
Interest	3,014.60	3,014.60
<b>Total Debt Services</b>	<b>\$23,702.98</b>	<b>\$23,702.29</b>
<b>TOTAL EXPENSES</b>	<b><u>\$908,052.61</u></b>	<b><u>\$551,721.08</u></b>
	<b><u>REVENUES</u></b>	
<b>Taxes</b>		
General Prop Taxes	363,474.70	363,475.00
Managed Forest	9,408.56	8,000.00
Int on Delinquent Taxes	0.00	0.00
Use Value Penalties	588.00	0.00
<b>Total Taxes</b>	<b>\$373,471.26</b>	<b>\$371,475.00</b>
<b>Intergovernmental Revenues</b>		
Shared Revenue	70,712.57	70,712.57
Fire Insurance 2%	4,103.42	0.00
Computer Aid	51.97	51.97
General Trans. Aid	128,033.22	128,033.22
Recycling Grant	4,263.59	4,000.00
Natural Resources Aid	1,577.94	780.00
Managed Forest Aid	300.00	300.00
Aid on Land PILOT	182.93	5,000.00
Federal Grant ARPA	3,338.04	0.00
County Bridge Aid	3,349.39	3,349.38
<b>Total Int. Revenues</b>	<b>\$ 215,913.37</b>	<b>213,025.08</b>
<b>Licenses and Permits</b>		
Liquor License	150.00	160.00
Operators Licenses	20.00	40.00
Dog License Fees Retained	0.00	0.00
Dog Lic Income/County	607.13	800.00
Building Permit Fees	3,560.00	1,500.00
Zoning Permits	200.00	200.00
Manure Permits	200.00	0.00
<b>Court Fines and Penalties</b>		
Dog Licenses Penalties	70.00	0.00
<b>Public Charges for Service</b>		
General Gov Fees	40.00	0.00
Special Assessment Letters	450.00	300.00
Garbage Stickers	7,457.75	5,300.00

	<u>Actual</u>	<u>Budget</u>
Cemetery Income	0.00	0.00
<b>Miscellaneous</b>		
Road Materials	0.00	0.00
Interest Income	24,838.29	10,000.00
Sale of Recyclable	1,443.75	0.00
Donations	0.00	0.00
Tax Chargebacks	675.44	0.00
Motor Fuel Tax Refund	362.96	300.00
Insurance Dividends and Refunds	20.00	0.00
Refunds of Expenses	17.25	0.00
Misc. Revenues	5,146.11	0.00
<b>TOTAL INCOME</b>	<b>\$634,982.08</b>	<b>\$603,100.08</b>
<b>NET INCOME</b>	<b><u>\$31,882.00</u></b>	

**2025 BUDGET SUMMARY**

**Revenues**

Taxes	367,419.00
Managed Forest Revenues	8,500.00
Intergovernmental Revenues	213,207.15
Licenses & Permits	3,520.00
Public Charges for Services	5,600.00
Intergovernmental Charges	0.00
Miscellaneous Revenues	15,300.00
<b>TOTAL REVENUES</b>	<b>\$613,546.15</b>

**DISBURSEMENTS**

General Government	133,825.00
Public Safety	99,540.99
Public Works (Hwy)	167,720.00
Conservation & Development (zoning)	1,000.00
Capital Outlay	187,757.18
Debt Services	23,702.98
<b>TOTAL DISBURSEMENTS</b>	<b>\$613,546.15</b>

**TOWN OF EATON – 2025 DATES TO REMEMBER ELECTIONS:** February 18, 2025 and, April 1, 2025.

**TOWN BOARD MEETINGS:** Eaton Town Hall, Second Monday of the month at 6:30 p.m. unless otherwise posted. Public is welcome.

**OPEN BOOK:** The purpose of the Open book is to permit all property owners to obtain information on the assessment of their property, this is our official opportunity to discuss assessment procedures, make objections, file a protest, or any matter concerning assessment of property with the assessor prior to board of review. Objection forms will be available at the Open Book. Contact Associated Appraisal at 1-800-721-4157 to schedule an appointment.

**BOARD OF REVIEW:** The purpose of the Board of Review is to review the property owners completed objection forms which must be delivered to the Town Clerk 48 hours prior to the Board of Review meeting. To schedule an appointment, contact Associated Appraisal at 1-800-721-4157.

**RECYCLING: Eaton Transfer Station and Recycling Center** - 21333 Hwy C, 4/10ths of a mile west of Lax Chapel Road. Open on Saturdays, 9:00 a.m. – 2:00 p.m. April through December. Winter Hours: January, February, and March 1st, 3rd, 5<sup>th</sup>, Saturday 9:00 a.m. to 2:00 p.m. Closed Holidays.

**\*\*\*Additional** Recycling Center hours for our weekenders who leave town on the weekends! Wednesday evenings starting May 21, 2025 and until September 10, 2025, the recycling center will be open to Town of Eaton residents only, from 5 PM to 7 PM to recycle and dispose of your garbage. You will receive the same services you normally receive on a Saturday at the center.

**OFFICIAL NEWSPAPER:**

There is no official newspaper for the town. Please see the Town’s Website ([www.towneaton.com](http://www.towneaton.com)) for information.

**BUDGET HEARING:**

Budget hearing is held in November, date and time to be published. The purpose of the Budget Hearing is to allow residents of the Town to inspect the proposed budget for the following year, to make suggestions, and ask questions concerning revenues and expenditures. After the hearing, the Town Board will meet to adopt the budget. Once the budget has been adopted, that budget is binding for the year with the board having the authority to make all decisions concerning setting priorities in road and maintenance.

The budget is available for inspection both before and after the hearing by appointment with the clerk.

**ANIMALS AT LARGE**

The Town of Eaton has **Ordinance 2018-1 for Animals at Large**. Complete ordinance may be found on the website ([www.towneaton.com](http://www.towneaton.com)) or from the Clerk by appointment. Please call Chairman Richard Christel at 920/901-6081 or Road Superintendent Craig Zipperer at 920/773-2644 if in need of assistance with this.

### **DOG LICENSES**

Pursuant to section 174.052, Wisconsin Statutes, notice is hereby given to all owners of dogs in Manitowoc County that rabies vaccinations and dog licenses are required. Dog licenses shall be paid before April 1. Dog license will be issued only when a current rabies inoculation certificate from the veterinarian is provided to the Town Treasurer at payment time each year. Owners of dogs 5 months old and older within the license year must be vaccinated and licensed. License fees are \$7.00 for neutered and spayed dogs and \$12.00 if they are not neutered or spayed. To receive a dog license, include payment, rabies certificate, and mail to the Town Treasurer. A dog owner who fails to have a dog vaccinated against rabies as required by Chapter 7, Manitowoc County Code of Ordinances, shall be punishable by a forfeiture not to exceed \$100.00.

### **CULVERT/DRIVEWAY POLICY**

A \$40 permit must be obtained from the Town's Road Superintendent at 920/773-2644. New home construction, access driveways, address signs, and culverts are at the owner's expense. Approval of the location of the driveway and size of the culvert, if necessary, must be OK'd by the Town Superintendent before construction begins. Driveway side slopes shall be of earth material only. No concrete, stone, wood, or bituminous side slopes shall be constructed. Grade shall be no greater than a 2/1 slope. The culvert must be a minimum of 5 feet from the property line and parallel to the roadway. Residential culverts must be at least 30 feet long and 18 inches in diameter. Under certain conditions, a longer culvert is required. Farm field entrances must be a minimum of 60 feet. The Town's Road Superintendent will determine if a longer culvert is needed. Driveways must be graded so that the water is diverted to the sides and not drained onto the roadway and low enough to avoid snow removal problems.

### **FIRE ORDINANCE**

No person shall set a fire without obtaining a written burning permit from St. Nazianz Fire Chief Mike Kaufmann at 920/374-0056. People served by the Collins Fire Department should call Keith Brandes at 920/973-0569. A fine not less than \$100 nor no more than \$500 will be assessed to those people who burn outside of the ordinance without first getting a permit.

### **FIREWORKS PERMIT**

Fireworks permits can be obtained by contacting the Town Chairman.

### **TOWN ORDINANCES**

If you have any questions regarding Town ordinances or their enforcement, please see our website, [www.towneaton.com](http://www.towneaton.com).

### **CHARGES FOR NON-SUFFICIENT FUND CHECKS**

The Town will charge double its costs for handling non-sufficient fund checks with a minimum of \$50.00.

**OUTDOOR FURNACE PERMIT**

A permit must be obtained from the Building Inspector prior to installing an Outdoor Furnace. A copy of the guidelines for installation will be given upon permit issuance. There is a \$50.00 permit fee. This fee is subject to change at any time. A copy of the entire Ordinance 2018-3 may be seen on our website, [www.towneaton.com](http://www.towneaton.com), or obtained by the clerk by appointment.

**RE-ZONE REQUEST/COMPREHENSIVE PLAN**

Contact the Town Chairman and request a Re-zone Evaluation Preliminary Screening Tool form. The necessary information must be gathered and the Town Chairman given a minimum of a two (2) week notice to place on the monthly Town meeting agenda. The Town Board will review the request and the information provided and will advise if a re-zone is likely to be granted or denied. Upon advisement, the resident will have the option to pursue the re-zone. If a resident opts to pursue the re-zone, the Town Planning Committee will be contacted by the Town Board and a meeting with the Planning Committee and the resident will take place at the site with a fee of \$200. Once completed, the Planning Committee will present their findings at the Town Board monthly meeting. The Town Board will then advise the Manitowoc County Planning and Park Commission of their findings. This procedure is subject to revision by the Town Board’s discretion at any time.

**ROAD EQUIPMENT**

- 1996 Caterpillar Grader with Snow Plow
- 2021 Peterbilt 348 Snow Plow Truck with Wing
- 2019 Chevrolet 1500 1/2 ton Pick-Up Truck
- 2011 John Deere Utility Tractor with Loader and MB Sweeper and Mower
- 2024 Spartan SSXDE 54 inch Kawaski FT730 Lawn Mower
- Miscellaneous shop equipment.

**BUILDING PERMIT FEES**

A building permit is required for all projects that cost \$1,000 or more (including material and labor). This includes new homes, remodeling, sheds, farm structures, wells, all construction and placement of mobile homes, whether they are to be occupied or not. A permit is also required when razing (removal). Permits can be obtained through the building inspector, Witkowski Inspection Agency, LLC, at 920/286-6133. (Applications for permits are available on the Town’s website [www.towneaton.com](http://www.towneaton.com))

**Building Permit Fees**

0-2000 Sq. Ft.	\$350.00
2001-5000 Sq. Ft.	\$400.00
5000 Sq. Ft. plus	\$500.00
Electrical Service	\$50.00
Electrical Permit	\$100.00
Plumbing Permit	\$150.00
HVAC Permit	\$100.00

State Permit Seal	\$35.00
Escrow (returnable upon occupancy)	\$1,000.00
Culvert	\$100.00
Fire/House # (provided by Town)	No cost

**PROJECT TYPE**

Additions- All Inclusive	\$300.00
Remodel – All inclusive	\$250.00
Basement Remodel – All Inclusive	\$250.00
Attached Garage – All Inclusive	\$200.00
Unattached Garage-	\$50.00
Deck –All Inclusive	\$200.00
Electrical: Service (Overhead/Underground)	\$100.00
General Wiring	\$100.00
HVAC    Furnace/A-C Change	\$100.00
Plumbing	\$100.00
Siding/Windows	\$50.00
Roof Replacement	\$50.00
Siding/Windows/Roof (All Combined)	\$80.00
Farm Structure (No Electrical)	\$50.00
Farm Structure (With Electrical-Single Phase)	\$150.00
Outdoor Wood Furnace/Burner	\$120.00
Misc. Permit	\$60.00
Wrecking/Raze Permit)	\$50.00

Permits must be obtained from the Building Inspector, Town’s Building Permit Authority, prior to any work being done. These fees are subject to change at any time. Failure to apply for a permit will result in a double fee charge.

**RECYCLING CENTER**

**Individuals will purchase from the Town at the Recycling Center:**

Stickers for Garbage Bag at \$1.00 each. These stickers should be placed on bags that should be filled with all non-recyclable items. The bags are then to be deposited into the dumpster at the Center.

There are attendants at the Center that will help you decide where to put the items you bring. **PLEASE ASK FOR DIRECTION.**

Other Items accepted in the dumpster are the following with respective fees:

- Small Chairs                 \$5.00
- Large recliners, sofa and sofa sleepers   \$10.00
- 15 Gal # 2 containers                 \$1.50 each
- Demolition rubble (wood, boards, etc.) Small amounts will be accepted
- There will be a charge of \$75.00 per pick-up load or small trailer

**No large amounts of demolition rubble will be accepted. Individuals must contract with a hauler to rent a dumpster.**

***The following items WILL NOT be accepted at the Center for recycling and composting***

**ABSOLUTELY NO ASPHALT ROOFING MATERIALS WILL BE ACCEPTED.**

Lead Acid Batteries

Tires

Oil Filters.

Refrigerators, Air Conditioners, LP Tanks, Freezers, Dehumidifiers, Microwaves, Computers, Monitors, and TV's

Hazardous Wastes

NOTICE) The Town does not accept any yard waste, grass clippings, garden greens, or brush.

***The following items WILL BE accepted at the Center for recycling and composting:***

***Corrugated papers and other container board***

***(Must be bundled and tied with twine in 24 x 24 inch maximum sheet sizes.***

***Do not put them in plastic bags or cardboard boxes. THESE WILL NOT BE ACCEPTED IF THE RULES ARE NOT FOLLOWED.)***

Other items accepted are the following:

Magazines, newsprint, and office paper. ***(Must be bundled and tied with twine.***

***Do not put them in plastic bags or cardboard boxes).***

Major Appliances (Stoves, Water Heaters, Washers, Dryers)

Aluminum containers

Steel and bimetal cans. Rinse and crush

Waste oil – only

Glass – clear, green and brown bottles and jars (must be separated and have neck rings and caps removed)

**The following non-recyclable items should be put in a garbage bag with a Town of Eaton Sticker:**

Window panes, bulbs, mirrors, Pyrex ovenware, ceramic dishes and cups, drinking water glasses and flower pots

**Plastic Recyclable items accepted are:**

Plastic containers #1 and #2. These are soda, milk, water, and juice. Cooking oils and syrup, liquor, shampoo and conditioners, bleach and fabric softener, dish detergent, windshield washer and antifreeze. Any #2 container that has a neck larger than container is not acceptable

**Iron.** Good clean iron only. Cannot have plastic, glass, wood, rubber, or any other foreign material attached (example – remove plastic tires from outdoor grill before disposing).

**Ashes will be accepted. All ashes will be required to be in a garbage bag with a Town of Eaton sticker.**

## **Mailboxes**

Because the Town of Eaton allows you to install your own mailbox in the Town Right-a-Way, the following has been recommended by the U.S. Postal Service.

### **Where to Place the Mailbox (Roadside/Curbside)**

- Position your mailbox 41” to -45” from the road surface to the bottom of the mailbox or point of entry.
- Place your mailbox 24” to 36” back from the curb/road edge
- Put your house number on the mailbox
- If your mailbox is on a different street from your house, put your full address on the mailbox.

### **Installing the Mailbox Post**

- A 4 x 4 wooden support or a 2” diameter standard street or aluminum post
- Avoid unyielding and potentially dangerous supports like heavy metal pipes, concrete posts.
- Bury your post no more than 24”

### **Maintenance**

Mailboxes take a beating from the weather, so we recommend an annual mailbox checkup to avoid damage to your mail or difficulty identifying your address.

- Tighten loosened hinges on the door
- Take care of rusty or loosened parts
- Replace missing or fading house numbers
- Keep the path to your mailbox clear
- Back filling around mailboxes on new construction will be the responsibility of the resident. Mailboxes and posts should be kept in sturdy condition to resist being damaged by flying, wet, heavy snow
- **Town of Eaton is not responsible for mailbox damage.**

# **Pushing Snow Across Highways**

**The practice of leaving piles of snow on public highways after plowing private driveways or parking lots creates a hazard for the traveling public and creates a problem for our road plowing operation. In some cases, it may cause the person responsible to be held liable for personal injuries or property damage.**

**Per Wisconsin Statutes 86.01, 346.94 and 941.03, it is illegal for persons to leave deposits of any materials on highways. Highways include shoulders and right of ways. Fines of up to \$200 for persistent or repeated violations may be levied.**

**This is an issue of highway and public safety and the Town of Eaton requests your cooperation in curtailing this problem.**

**Thank You**

